

	कार्यालय, रक्षा लेखा नियंत्रक उदयान विहार, नारंगी, गुवाहाटी-781171 OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS UDAYAN VIHAR, NARANGI, GUWAHATI-781171 Tel No. 0361-2640394, 2641142 Fax No .0361-2640204 Email- cdaguwomcell.dad@hub.nic.in	
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No. O&M/Trg/140/RTC/IX

Dated: 25/05/2021

To

The Sr. Accounts Officer
Regional Training Centre, EM Block
Sector-V, Salt Lake
Kolkata-700 091

Subject: Online Training programme on “Official Language” conducted by RTC Kolkata on 27/05/2021.

Reference: RTC Kolkata letter No.RTC/33/12/OL/Gen/2021-22 dated 13/05/2021.

With reference to RTC Kolkata letter cited above, the following Official posted under CDA Guwahati Organization has been nominated by the competent authority to participate in the subject training programme which is to be conducted online by RTC Kolkata on 27/05/2021 utilizing “CISCO WEBEX” .

SI No.	Name	Mobile No.	Office/Email Id
1.	Smt. Kunti Bala Das, Jr HTO/8348693	9089631123	Hindi Cell, MO CDA Guwahati kuntibaladas.dad@hub.nic.in

sd-
Accounts Officer (O&M)

Copy to: -

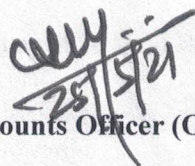
1. The Officer-in-Charge
AN-I/A & AN-I/B Sec (Local) For information and necessary action w.r.t. the above please.
2. The Officer-in-Charge
Hindi Cell For information please.

3. **Nominated Official:-**
i) Smt. Kunti Bala Das, Jr HTO/8348693

For compliance please. Nominated Official is requested to join the online training session on **27/05/2021 by 10:00 am.** in “**CISCO WEBEX Meeting App**”. A link for registration, feedback and to join the training sessions will be sent by RTC at your mail before commencement of the training session.

4. The Officer-in-Charge
IT & SW (Local)

With a request to upload on the website of CDA Guwahati please.


Accounts Officer (O&M)