

कार्यालय, रक्षा लेखा नियंत्रक  
 उदयान विहार, नारंगी, गुवाहाटी-781171  
 OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS  
 UDAYAN VIHAR, NARANGI, GUWAHATI 781171  
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 guwa@nic.in

No. O&amp;M/Trg/140/RTC/XVII

Dated: 31/01/2020

To,

The Sr. Accounts Officer  
 Regional Training Centre, EM Block  
 Sector-V, Salt Lake  
 Kolkata- 700091

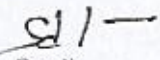
**Subject:** Two Days Course on "Leadership & Motivation" for SAO-AAOs: scheduled to be held at RTC Kolkata w.e.f. 27/02/2020 to 28/02/2020.

**Reference:** RTC Kolkata letter No.RTC/33/HRD03/Course-64/Leadership & Motivation/ GEN/19-20 dated 31/12/2019

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With reference to RTC Kolkata letter cited under reference, the following Officers posted under CDA Guwahati Organization have been nominated to participate in the subject training course which is scheduled to be held at RTC Kolkata from 27/02/2020 to 28/02/2020. In this regard, it is pertinent to mention here that due to shortage of TA/DA fund the competent authority has decided to nominate only two officers for the course.

Sl No.	Name	A/c No.	Designation	Section/Office
1.	Shri Rupam Sukla Baidya	8335430	AO	MO CDA Guwahati
2.	Shri Golam Abedin	8326069	AO	MO CDA Guwahati

  
 (S. Paul)  
 Accounts Officer (O&M)

Copy to:

1. The Officer in Charge  
AN I A & AN I B Sec (Local)
2. The Officer in Charge  
AN II Cg-II (Local)

For information and necessary action w.r.t. above please.

3. The Officer in Charge
  - i) Pay Tech Section (Local)
  - ii) AN-V Section (Local)

For information please. It is also requested to relieve the officers accordingly with a direction to report to RIC Kolkata for subject training course on the schedule dates.

TA/DA as per extant rules is authorized.

4. Participants:-
  - i) Shri Rupam Sukla Baidya, AO/8335430
  - ii) Shri Golam Abedin, AO 8326069

For compliance please.

TA/DA as per extant rules is authorized.

6. The Officer in Charge  
IT & SW.

For uploading on the website of CDA  
Guwahati please.



(S. Paul)

Accounts Officer (O&M)