

**E-mail/FAX/SPEED POST**



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**OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS, GUWAHATI**  
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No.O&M/RTI/240/Estt/Vol-I

Dated:- 11/ 01/2018

All AO GE Offices,/AAO Shillong  
All Sub offices  
(Under CDA Guwahati)

Sub:-Functioning of RTI online web portal viz. [www.rtionline.gov.in/RTIMIS](http://www.rtionline.gov.in/RTIMIS).

Ref:-Hqrs Office vide bearing letter no AN/III/3053/RTI/Vol-~~AA~~ dated  
05/01/2018.(copy enclosed)

Please refer toHqrs office letter cited under reference. It has been intimated by the Hqrs Office that the issue of updation of DPIO in such a manner that it is mapped with the concerned CPIO and updation of RTI applications received offline to RTI online portal in easier way has been taken up with RTI-PMU. Therefore all the CPIOs/CAPIOs are requested to send their details viz. Office Name, Phone number, E-Mail id, etc. at an early date for onward transmission to Hqrs. Office for further necessary action at their end.

*CDA has seen*

Enc: - As above.

*JN Doley*  
(J.N. Doley)

ACDA & CPIO

OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS  
Ulan Batar Road, Palam, Delhi Cantt. -110010.

No. AN/III/3053/RTI/ Vol - AA

Dated 05/01/2018

To,

All PrCsDA/PCsA(Fys)/CsDA/IFAs

Subject: Functioning of RTI online webportal viz [www.rtionline.gov.in/RTIMIS](http://www.rtionline.gov.in/RTIMIS).


It is intimated that the issue of updation of DPIO in such a manner that it is mapped with the concerned CPIO and updation of RTI applications received offline to RTI online portal in easier way has been taken up with RTI-PMU. However, the following points are requested for compliance till the issues are resolved with DoP&T (RTI-PMU):

(a) All FAAs/CPIOs are requested to send the details (viz. Office name, Phone number, E-mail id etc) of their concerned DPIOs i.e. **custodian of information** located at other station than CPIOs/FAAs. The user id and password then accordingly will be created and intimated to concerned CPIOs with request to forward that to concerned DPIOs.

(b) It is requested to upload offline applications/requests on RTI online web portal within 5 days of receipt of the same. Each CPIOs will have to open the portal with their provided user id and password and under the utility tab the column lodge request will be updated. On updation of lodge request the offline application will be converted as online application and then their disposal can be handled as disposal of online application.

(c) It is also requested for discontinuance of monthly progress report from CPIOs. However, the Quarterly RTI Report may be submitted on this office E-mail Id [adminepio.dad@hub.nic.in](mailto:adminepio.dad@hub.nic.in).


This issues with the approval of Jt.CGDA(AN).

  
DCGDA(IT)/Nodal Officer

Copy to:

The IT&S Wing (Local)

With request to upload on official website.

  
DCGDA(IT)/Nodal Officer