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No.E/I/404/Targ Report/Vol-II

Dated: 05/12/2016

To

The AO GEs/AGEs/CCEs(Army &amp; Air Force) &amp; AAO BSOs

C/O 99 APO

Subject :

Quarterly Progress Achievement on Target for Year 2016-17.

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As per directions of the Competent Authority target for this FY 2016-17 has been fixed for adjustment of CPs Vouchers within the same financial year. During review of last Quaterly of target report (CP Vouchers) ,HQ CGDA New Delhi has observed that a huge amount of Outstanding CP Vouchers are lying unadjusted and **Progress of Target achieved has been adversely commented.**

In view of the above, all concerned officers are directed to take necessary action to clear all Outstanding CP Vouchers/PI Vrs, etc within prescribed time frame. **Quarterly Report** for both informations (CP Vrs/PI Vrs and Rent & Allied charges) are required to be **submitted to E-I** Section ,MO CDA Guwahati latest **by last working day of every quarter** ending through either FAX/e-mail without fail.

**Hon'ble CDA has viewed it seriously and directed to pass the message to all concerned Officers(SAO/AO/AAO) to clear the outstanding CP/PI Vouchers within this FY 2016-17.Non-compliance of the direction by Officers will be reflected in their APAR.**

(J.K.DAS))

Dy. CONTROLLER

Copy to:

The O I/C EDP Section  
(Local)

With a request to upload the memo in our official web-site

(S D Sarkar)

Sr Accounts Officer(E-I)