

FAX/E-MAIL
NO.A/IV/TDS/VOL-I
Office of the CDA,
Udayan Vihar, Narangi,
Guwahati-781171
Dated: 20.01.2016.

To
All AO GE's, AGE's
All AO CCE's
PAO(ORs) 58 GTC & ARC Shillong
Area Accounts Office Shillong
AN-III, M-sec, Store Contract sec

Sub : Quarterly report of TDS uploading.
Ref : In continuation of this office letter of even no dated 05.01.2016 and HQrs office letter no A/1/11336/Accts/2013-14 dt 29.01.2015.

With a view to streamline the TDS uploading, a quarterly report on the above subject has been introduced by the HQr's office w.e.f. Q/E 06/15. However the quarterly report of QE 12/15 has not been received from most of the offices which is viewed very seriously by the higher authorities. Reports furnished by some offices are not as per the required proforma. Forwarding of the consolidated report is delayed due to non receipt of reports from your end. The same may be forwarded by returned fax/e-mail to reach this office latest by 21.01.2016 as per enclosed Annexure 'A'.

The matter may please be accorded top priority.

Sd/-

(K. LALBIAKCHHUNGA)IDAS
Asstt. Controller

Copy to:

✓ The O I/C..... for uploading at CDA Guwahati website.

EDP Centre

[Signature]

(K. LALBIAKCHHUNGA)IDAS
Asstt. Controller

ANNEXURE-A

NAME OF OFFICE							
AIN NO							
SN	MONTH	TDS DEDUCTED AND COMPILED UNDER CODE HEAD			AMOUNT UPLOADED IN 24 G	DIFFERENCE IF ANY	REMARK
		IT	E.CESS	TOTAL DEDUCTION			
1	10/15						
2	11/15						
3	12/15						

AO/SAO