

IMPORTANT CIRCULAR NO.64



रक्षा लेखा नियंत्रक कार्यालय , गुवाहाटी, उदयन विहार, नारंगी, गुवाहाटी -781171
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS,
GUWAHATI UDAYAN VIHAR, NARANGI, GUWAHATI-781 171



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No. O&M/Trg/140/RTC/XIV

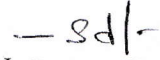
Dated: 07/12/2017

Sub: Two days Training course for officers: Outreach programme w.e.f. 14th Dec to 15th Dec 2017.

In response to RTC Kolkata D.O. letter No.RTC/08/ADV/CORR/XXIV/2017-18 dated 12/10/2017, it has been decided by the Competent Authority to conduct Two (02) days Training Course on the above subject at HRDC hall Solmara under HQr 4 Corps Tezpur w.e.f. 14/12/2017 to 15/12/2017 under the aegis of RTC Kolkata. The participants of sub-offices & main office of CDA Guwahati as mentioned in Annexure- A enclosed are directed to attend the above mentioned training course without fail. Course Module along with complete date & Time schedule is enclosed in Annexure-B. Faculty members will come from RTC Kolkata and some officers will may be detailed from Local area by the RTC Kolkata. List of faculty members will be provided on receipt of same from RTC Kolkata.

TA/DA as per extant rules is authorized.

CDA has seen.


(J.N. Doley, IDAS)
ACDA

Copy to: -

1.The Officer in Charge AN-I/A Sec (Local)

2.The Officer in Charge AN-II (Gp-II) Sec (Local)

} For information and necessary action w.r.t above please.

3. The Officer- in- Charge of Concerned offices.


- For information please. It is also requested to relieve the officers accordingly with a direction to attend the above training course w.e.f. 14/12/2017 to 15/12/2017 at HRDC hall Solmara under HQr 4 Corps Tezpur.

4. Trainee as per Annexure 'A'.

For information with a request to attend the subject training course on scheduled date and time at HRDC hall Solmara under HQr 4 Corps Tezpur without fail.

✓ 5. The O/C, EDP Cell

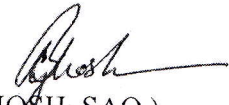
For uploading on CDA Ghy website.


(B. GHOSH)
Sr. Accounts Officer (O&M)

Annexure - 'A'

Course Title:- Two days Training Course for Officers : Outreach Programme w.e.f. 14th to 15th Dec 2017 at HQr 4 Corps, Tezpur.

Sl. No.	Name & Designation	A/C No.	Section/ Sub-Office where serving
1	Shri A K Nigam, SAO	8331286	LAO (A) Tezpur
2	Shri Diganta Kumar Gogoi, SAO	8331728	LAO (A) Jorhat
3	Shri Praveen Kumar, SAO	8336359	AO GE (AF) Jorhat
4	Shri R K Singh, SAO	8333983	AO GE (AF) Tezpur
5	Shri G Doley, SAO	8331648	AO CCE (A) No.2 Missamari
6	Shri B Ghosh, SAO	8335352	M.O. CDA Guwahati
7	Shri Gopal Roy, AO	8331739	M.O. CDA Guwahati
8	Shri S Paul, AO	8334121	AO GE 859 EWS
9	Shri Pijush Kanti Dey, AO	8335350	AO GE Missamari
10	Shri Mohendra Borah, AO	8326108	AO GE Tezpur
11	Shri K Nath, AAO	8338472	LAO (A) Tezpur
12	Shri Amit Roy, AAO	8335778	LAO (A) Jorhat
13	Shri R Pachani, AAO	8326071	ALAO SD Bhalukmara
14	Shri T C Das, AAO	8331687	ALAO FSD Missamari
15	Shri Ranjit Gogoi, AAO	8335364	ALAO 482 COY ASC (SUP)
16	Shri P K Panda, AAO	8333246	AAO BSO Tezpur
17	Shri P K Limboo, AAO	8335376	IFA 10 Wing Jorhat
18	Shri N S Singh, AAO	8335173	IFA 4 Corps
19	Shri Ajoy Kumar, AAO	8338490	IFA 4 Corps
20	Shri M K Bhattacharjee, AAO	8338462	IFA 4 Corps
21	Shri S K Bhattacharjee, AAO	8337449	IFA 4 Corps


(B GHOSH, SAO)
O&M Cell

ANNEXURE 'B'

Training Module of Outreach Programme

Date	Time	Subject/Topic	Faculty
14 Dec 2017 (FRI)	08.00 hrs	Registration/Introduction	
	08.15h - 09.30h	Role and essence of audit and its effective management	Shri R N Dash, PCA (FYS) Kolkata
	09.30h – 10.45	Audit of Stores and Accounts at Unit level (Army)	Shri Abhijit Chakraborty, SAO, IFA 4 Corps
	1045.h – 11.00h	Tea Break	
	11.00h – 12.15h	Scrutiny of Work Contract & Common irregularities obs	CWE Solmara
	12.15h – 13.30h	Concept and Delegation and its importance in Management of Financial Services including DFDPS -2016	Shri A Ramaiah, CFA(FYS) HVF Avadi
14 Dec 2017 (FRI)	08.15h - 09.30h	Overview of Revenue Procurement System/ DPM Manual	Shri A Ramaiah, CFA(FYS) HVF Avadi
	09.30h – 10.45	Procurement through Rate Contract & Govt e-Market Place (GeM)	Shri M C Chakraborty, CDA Guwahati
	1045.h – 11.00h	Tea Break	
	11.00h – 12.15h	GST – An overview & GST on Defence Contracts	Faculty from Tax Deptt. Tezpur
	12.15h – 13.30h	Changes in GFR 2017 and its implications	Shri A Ramaiah, CFA(FYS) HVF Avadi